

KÖDA TUTORS

Terms and Conditions

Fees and Payment

- Tutorials must be paid for in advance and are non-refundable.
- Payment details will be provided once a contract has been agreed, either during or after the complimentary consultation.
- Upon completion of a tutorial or draft review, a confirmation email will be sent promptly to maintain an accurate record of sessions.

Cancellation Policy

- The Client and Tutor must notify each other in advance of any required changes to the tuition schedule, and an alternative date will be arranged wherever possible.
- A 48-hour cancellation policy applies: sessions cancelled with less than 48 hours' notice before the scheduled start time may be charged in full, at the Tutor's discretion.
- Should the Tutor fail to attend a scheduled session, the Client is entitled to a full refund.

Liability

- KÖDA Tutors accepts no liability for claims made by the Client arising from, or related to, tutoring provided by a Tutor introduced through KÖDA Tutors.
- No guarantee of admission is offered, and no liability is accepted in relation to application outcomes.

Personal Data

- Clients may request details of the data KÖDA Tutors holds about them by emailing KODA.tutors@outlook.com.
- KÖDA Tutors will correct any inaccuracies in a Client's information upon request.
- KÖDA Tutors will seek the Client's permission before using testimonials or promotional material on social media.

Free Services

- Clients who subscribe to a KÖDA service are entitled to one complimentary tutorial with a KÖDA tutor, in addition to the initial complimentary consultation.